

Cancellations & Transfers

Cancellations

Cancellation requests must be submitted in writing to nucats-ed@northwestern.edu. Cancellations on or after the course start date will not be refunded.

A \$50 cancellation fee will be applied to all cancellations made prior to the start date. Please note if any course materials were accessed, you will not be eligible for a refund.

Northwestern University reserves the right to cancel any course prior to the course start date and will notify participants accordingly. In such cases, all fees are refunded.

Transfers

Transfer requests must be submitted in writing to nucats-ed@northwestern.edu.

All transfers will incur a \$30 fee.

Transfer requests must be submitted by 3 p.m. CST on Thursday the week before the course starts. For example, if the course begins on Thursday, December 13, 2018, a transfer request must be received by Thursday, December 6, 2018, by 3 p.m.

Transfer requests must be made for within the same academic year. The academic year is from September 1 - August 31.

Transfers are limited to one transfer per student, per course.