

BeTheNewNormal Portal

Guidelines for Study Teams on Multi-Site Studies

The BeTheNewNormal recruitment portal provides the people of Chicagoland with a single place to search for health research opportunities at most local academic medical centers. It is not uncommon for some of those studies – particularly industry-sponsored clinical trials – to be offered at multiple sites throughout the region.

Two of our goals for the portal are to make participation in clinical research as easy and straightforward for the public as possible, and to give study teams at each of our institutions equal access to the people who register in the portal. Consequently, we require that study teams who are registering industry-sponsored clinical trials or other clinical research studies that they know to be multi-center to:

1. Search the portal first to see if your study is already listed at another site.
2. Identify your institution first in Question 1: Lay Study Title and use the same study title as the existing study entry (e.g., “University of Illinois at Chicago – This is the Same Study Title as the Study at Loyola”).
3. Consider using the same study description/purpose (Questions 3 and 4) as the existing study entry. We understand that your site may be recruiting a different cohort or arm of the same study. But if the existing study description also describes the study at your site, please use it.
4. Provide a URL link to the other study site(s) in the “Additional Information” section (Question 10) of your study entry. See the example below.

Example

This study is also taking place at the following other institutions. You can participate at any site you choose. Here are the links to this study at the other sites:

Northwestern University - [LINK](#)

University of Chicago – [LINK](#)

Loyola University - [LINK](#)