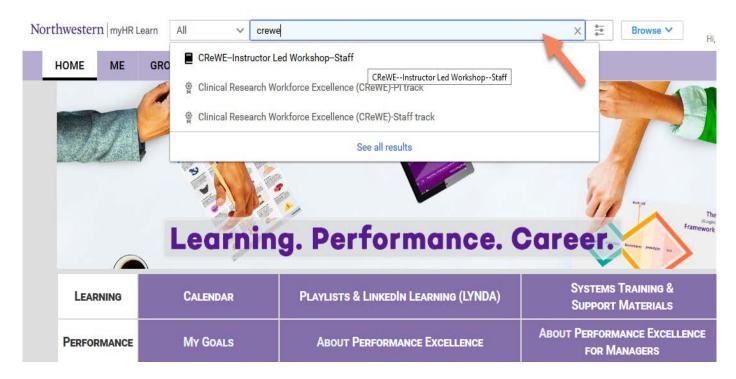


## Instructions for Registering for CReWE Live Workshop Series

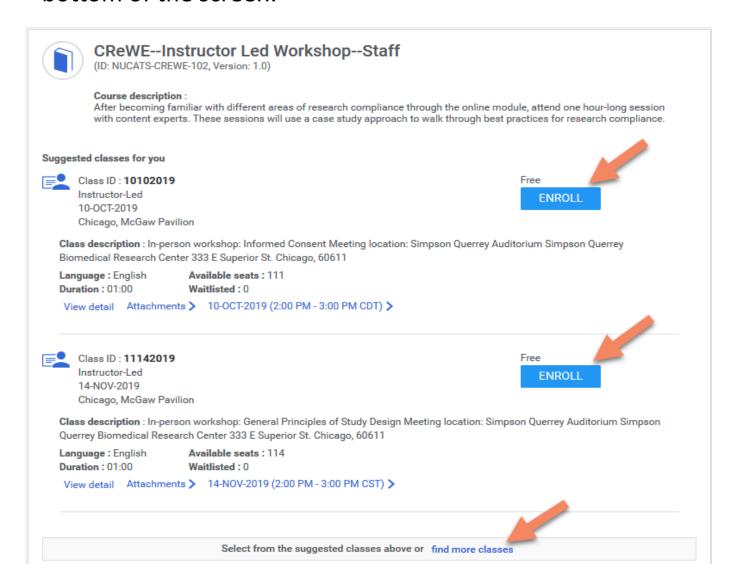
- Login using your NetID at <a href="https://learn.northwestern.edu/">https://learn.northwestern.edu/</a>.
- After logging in, search for "crewe" in the search bar.



 Select "CReWE-Instructor Led Workshop—Staff" from the search results



 On the course homepage, you will be able to enroll in specific sessions by clicking the ENROLL button. If you would like to see all available classes, select "find more classes" at the bottom of the screen.





- Select a class, and complete registration by clicking the ENROLL button next to the session.
- Once enrolling is complete, the registered session will be added and displayed on your My Learning dashboard.
- Research staff are required to attend one session per year but are able to enroll in more than one session if desired. NUCATS staff may need to remove registrants who have already attended a session if new attendees are unable to register due to space limitations. We will communicate these changes directly ahead of time, and all sessions will be recorded and archived in myHRLearn.